

Shri S. Bhanawat
Professor and Head

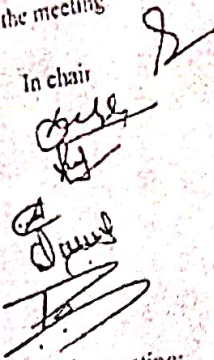
MINUTES OF DEPARTMENTAL COMMITTEE

Minutes of the meeting of the departmental committee of department of Accountancy and Business Statistics held on 6th October 2020 at 1 pm in the department of Accountancy and Business Statistics room number 201.

The following members attend ended the meeting

1. Prof. Shurveer S. Bhanawat
2. Dr. Shilpa Vardha
3. Dr. Shilpa Lodha
4. Dr. Asha Shanna
5. Dr. Parul Dashora
6. Sh. Pushpraj Meena

In chair



The following Business was transacted in the meeting:

1. Considered confirmation of the minutes of the last departmental committee meeting held on 18.07.2020

Resolved to confirm the minutes of the last departmental committee held on 18/07/2020

2. Considered a letter number F(MLSU/Recit/2020/583 dated 1/10/2020 received from the university for preparing a panel of subject experts for selection of teachers under the provision of Rajasthan University teachers and officers in the university. Resolved to approve the panel of subject experts presented by head of the department.

3. To discuss the syllabus of UG and PG and all professional courses run by the department.

Resolved that a list of different core subjects of Accountancy and Business Statistics should be prepared in which all the course content from initial to advance level should be included. The more focus on contemporary development in the subject is to be given. In order to smooth conduct of this work the distribution of work has been made as follows:



Shri. S. Bhanawat
Professor and Head

1. Dr. Shilpa Vardha Corporate Accounting & financial Accounting
2. Dr. Shilpa Lodha Business Statistics, Research Methodology & Operations Research
3. Dr. Asha Sharma Management Accounting & financial Management
4. Parul Dashora Auditing & Cost Accounting
5. Sh. Pushpraj Meena Income Tax & GST

Further committee resolved that the work is to be completed before October 2020.

4. A proposal of conducting a FDP in the department was submitted by Dr. Shilpa Lodha

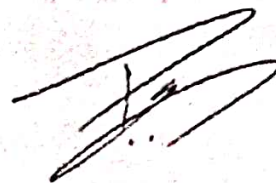
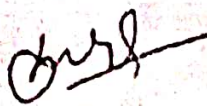
It is resolved that FDP shall be conducted in the last week of October and Dr. Shilpa Lodha will be Organizing Secretary.

5. Recently UGC has approved M.Voc.(ATA) programme to run the course during session 2020.

21. The detailed syllabus is prepared by Dr. Asha Sharma and presented for approval

Resolved and approved the syllabus of M.Voc.(ATA).

Meeting ended with vote of thanks by the chair



Department of Accountancy & Business Statistics
Master of Vocation (Accounting, Taxation and Auditing) Programme
COURSE CURRICULUM
(Semester Scheme, 2 Years Degree Course)
With Effective from Session 2020-2021

1. Eligibility of Admission:

A candidate passing Bachelor degree in Commerce or equivalent, securing at least 48 per cent marks in aggregate shall be eligible for admission to the Master of Vocation (Accounting, Taxation and Auditing). Admission will be made on the basis of university rules.

2. Course of Study:

Master of Vocation (Accounting, Taxation and Auditing) course will be of four- semesters duration to be conducted in two years. The curriculum of this course is a suitable mix of general education and skill development components. Out of 120 credits 40 credits belong to general education components while 80 credits belong to skill development components.

Detailed Structure of course of study is given in the following table1:

Table 1: Detailed Course of Study

Semesters	Course Code	Nomenclatures of Course	Type of Course	Credit	Mode of Examination & Maximum Marks	
First	MVOC/101 MVOC/102	General Education Papers				
		Advanced Accounting	Core	5	Theory	
		Goods and Services Tax	Core	5	Internal 20 External 80	
	MVOC/103 MVOC/104 MVOC/105 MVOC/106	Skill Component Papers				
		Advanced MS Excel	Core	5	External	
		Advanced practical Business Accounting	Core	5	Practical	
Practical Stock Exchange Transaction		Core	5	100 each paper		
	Practical Financial Statement Analysis	Core	5			
Second	MVOC/201 MVOC/202A	General Education Papers				
		Income Tax	Core	5	Theory	
		Business Analytics	Elective	5	Internal 20 External 80	
	MVOC/202B MVOC/203	Advanced Financial Management	Elective			
		Contemporary Auditing	Core	5		
	MVOC/204 MVOC/205A MVOC/205B MVOC/206	Skill Component Papers				
Practical Goods and Services Tax		Core	5	External		
Business Analytics Using SPSS		Elective	5	Practical		
		OR			100 each paper	
	Practical Financial Management using EXCEL	Elective	5			
	Practical ROC Forms and Return Filing	Core				

Department of Accountancy & Business Statistics
Master of Vocation (Accounting, Taxation and Auditing) Programme
COURSE CURRICULUM

Third	MVOC/301 MVOC/302 MVOC/303	General Education Papers Advanced Cost Accounting Accounting Standards Tax Planning & Management	Core Core Core	5 5 5	Theory Internal 20 External 80
	MVOC/304 MVOC/305 MVOC/306 MVOC/307	Skill Component Papers Practical SAP Accounting Practical TDS and Advance Tax Practical Income Tax Practical Auditing	Core Core Core Core	5 5 5 5	External Practical 100 each paper
Fourth	MVOC/401 A MVOC/401 B	Skill Component Industrial Internship OR In-house Project	Core	25	External 300
Total Credit: Skill Component = 80, General education =40,				120	

Department of Accountancy & Business Statistics
Master of Vocation (Accounting, Taxation and Auditing) Programme
COURSE CURRICULUM

Note: All skill component practical papers shall be taught on computer by using related software and semester end examination shall also conduct on computers only.

3. Credit

One credit would mean equivalent of 15 periods of 60 minutes each, for theory, workshop/labs and tutorials.

4. Attendance

A candidate shall be required to attend minimum 75% of the classes held in each paper including tutorial and practical, if any. A candidate failing to satisfy the above-mentioned requirement of attendance in one or more papers shall be detained from appearing at internal and semester end examination.

5. Medium

Medium of instruction and examination shall be both Hindi and English

6. Levels of Awards

There are two exit points in the present course. If a candidate quits the course after successful completion of one year, he or she shall be awarded as diploma in Accounting. On successful completion of entire two years, he or she shall be awarded as Master of Vocation degree in Accounting, Taxation and Auditing.

This is outlined in table 2.

Table 2: Exit Points

Exit Points /Awards	Successful completion of	Credit
Certificate (Accounting)	6 months	30
Diploma (Accounting, Taxation and Auditing)	One Year	60
M. Voc. (Accounting, Taxation and Auditing) degree	Two Years	120

7. Scheme of Examination

- 1. General Education Papers:** Each General Education Paper shall have maximum marks as 100, to be evaluated both internally and externally. Distribution of marks paper-wise shall be as follows
- 2. External Examination Scheme-** For external examination shall have three sections. For a question paper carrying maximum 80 marks the structure will be as follows: The first section, SECTION- A, carrying maximum 20 marks will have 10 short answer type (not exceeding 50 words each) questions. Each question will carry 2 marks. The second section, SECTION-B, carrying maximum 40 mark will have 10 medium answer type questions (which requires answers not exceeding 250 words), two from each unit. Out of which one from each unit must be attempted. Each question will carry 8 marks. The third section, SECTION-C, carrying maximum 20 marks will have 5 questions (which requires answers not exceeding 300 words), one from each unit. out of 5 questions, 2 questions are to be attempted. Each question will carry 10 marks. The duration of main examination shall be three hours.